



University of Missouri System

SUA Enrollment Form

Single Use Account – Virtual Credit Card Payments (Payment Plus)

*Supplier Name _____

DBA Name _____

*Employer Tax I.D. # _____

*Contact Name _____ *Contact Phone _____

*Supplier Address (Street, City, State, Zip) _____

*Supplier Phone _____

*Remittance Email Address _____

2nd Email Address (recommended) _____

The acceptance of virtual card payments comes with no additional costs from US Bank or the University, but merchant interchange fees do apply. Additionally, this is not an ACH option.

By signing this form, I authorize the enrollment of SUA payments.

Authorized Signature _____ Date _____

Name (Please print) _____

Virtual Credit Card Payments

Highly secure, one-time-use virtual credit card payments are the University of Missouri’s preferred payment method. An email is sent providing a unique credit card number each time payment is made. Your organization will save time and money in addition to the following benefits:

- Immediate Pay Terms (Upon Approval of Invoice)
- Accelerated payment and improved cash flow
- Reduced paperwork and streamlined accounts receivables process
- Real-time notifications for each card payment
- Complete remittance detail to support efficient receivables posting
- No changes or modifications to your existing card acceptance procedures