# CHANGE DIRECTIVE

No.                        \_\_\_\_\_\_

Date of Issuance:

|  |  |  |
| --- | --- | --- |
| PROJECT: |  | ARCHITECT/ENGINEER: |
|  |  |  |
| TO (General Contractor) |  | OWNER:  The Curators of the University of Missouri |

You are hereby directed to make the following change(s) in the Work:

Description:

Attachments:

**PROPOSED ADJUSTMENTS**

1. The proposed basis of adjustment to the Contract Sum is:

                                      Lump Sum (increase) (decrease) of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

                                      Unit Price of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ per \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

                                      as provided in Article 7 of the General Conditions.

                                      as follows:

2. The Contract Time is proposed to (be adjusted) (remain unchanged).  The proposed adjustment, if any, is an increase (decrease) as follows:

                    Substantial Completion:                                                         days;

                    Final Completion:                                                                    days.

|  |  |  |  |
| --- | --- | --- | --- |
| When signed by Owner and received by the General Contractor this document becomes effective IMMEDIATELY as a Construction Change Directive and the General Contractor shall proceed with the change(s) described above. | | |  |
| AUTHORIZED BY:  “OWNER”  The Curators of the University of Missouri |  | Signature by the General Contractor indicates the agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this Construction Change Directive. |  |
| BY:           (Authorized Signature) |  | General Contractor  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Street Address  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  City, State, Zip Code |  |
| DATE: |  | BY:               (Authorized Signature)  DATE: |  |