# CHANGE DIRECTIVE

No.                        \_\_\_\_\_\_

Date of Issuance:

|  |  |  |
| --- | --- | --- |
| PROJECT:                                                                                                                                                                                                                                                   |  | ARCHITECT/ENGINEER:                                                                                                                                                                                                                                                  |
|  |  |  |
| TO (General Contractor)                                                                                                                                                                                                                                                 |  | OWNER:The Curators of the University of Missouri |

You are hereby directed to make the following change(s) in the Work:

Description:

Attachments:

**PROPOSED ADJUSTMENTS**

1. The proposed basis of adjustment to the Contract Sum is:

                                      Lump Sum (increase) (decrease) of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

                                      Unit Price of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ per \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

                                      as provided in Article 7 of the General Conditions.

                                      as follows:

2. The Contract Time is proposed to (be adjusted) (remain unchanged).  The proposed adjustment, if any, is an increase (decrease) as follows:

                    Substantial Completion:                                                         days;

                    Final Completion:                                                                    days.

|  |  |
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| When signed by Owner and received by the General Contractor this document becomes effective IMMEDIATELY as a Construction Change Directive and the General Contractor shall proceed with the change(s) described above. |  |
| AUTHORIZED BY:“OWNER”The Curators of the University of Missouri |  | Signature by the General Contractor indicates the agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this Construction Change Directive. |  |
| BY:                                                                                    (Authorized Signature)  |  | General Contractor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Street Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_City, State, Zip Code |  |
| DATE:                                                                      |  | BY:                                                                                        (Authorized Signature) DATE:                                                                      |  |