

# March 2025

| Sunday                                                                                        | Monday                                                                                          | Tuesday                                                                        | Wednesday                                    | Thursday                                                                                                                                                                                   | Friday                                                                        | Saturday  |
|-----------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|-----------|
|                                                                                               |                                                                                                 |                                                                                |                                              |                                                                                                                                                                                            |                                                                               | <b>1</b>  |
| <b>2</b>                                                                                      | <b>3</b><br>Direct Debit                                                                        | <b>4</b><br>AP Checks<br>Student Checks<br>Depreciation                        | <b>5</b><br>UMDAILY @ noon<br>Allocation #1  | <b>6</b><br>Allocations 2,3,4 & Due To<br>UMDAILY's<br>MOD – JE & Fin'l Rpt<br>Prelim Reports<br>(sub-module periods close,<br>GL stays open)<br>(Web JE unavailable<br>during processing) | <b>7</b><br>BW Payroll<br>FIN GL Letters<br>Net Book Value<br>Dunning Letters | <b>8</b>  |
| <b>9</b><br> | <b>10</b>                                                                                       | <b>11</b><br>AP Checks<br>Student checks                                       | <b>12</b>                                    | <b>13</b><br>*Month-End Close<br>for GL<br>Finish February Reports                                                                                                                         | <b>14</b><br>Investment Income<br>Tree Maintenance<br>(Also CC_DEPT_ROLLUP)   | <b>15</b> |
| <b>16</b>                                                                                     | <b>17</b><br> | <b>18</b><br>AP Checks<br>Student Checks                                       | <b>19</b>                                    | <b>20</b>                                                                                                                                                                                  | <b>21</b><br>BW Payroll                                                       | <b>22</b> |
| <b>23</b>                                                                                     | <b>24</b>                                                                                       | <b>25</b><br>AP Checks<br>Student Checks<br>Retiree Payroll<br>Monthly Payroll | <b>26</b><br>Encumbrance<br>Vacation Accrual | <b>27</b>                                                                                                                                                                                  | <b>28</b>                                                                     | <b>29</b> |
| <b>30</b>                                                                                     | <b>31</b><br>Last day for feeders to<br>load March data                                         |                                                                                |                                              |                                                                                                                                                                                            |                                                                               |           |