

February 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 Direct Debit	4 AP Checks Student Checks Depreciation	5 UMDAILY @ noon Allocation #1	6 Allocations 2,3,4 & Due To UMDAILY's MOD – JE & Fin'l Rpt Prelim Reports (sub-module periods close, GL stays open) (Web JE unavailable during processing)	7 BW Payroll FIN GL Letters Net Book Value Dunning Letters	8
9	10	11 AP Checks Student checks	12	13 *Month-End Close for GL Finish January Reports	14 Investment Income Tree Maintenance (Also CC_DEPT_ROLLUP) 	15
16	17	18 AP Checks Student Checks	19	20 RUN eEVR's	21 BW Payroll BW Salary Accrual - HOSPT	22
23	24	25 AP Checks Student Checks Retiree Payroll Monthly Payroll	26 Encumbrance Vacation Accrual	27	28 Last day for feeders to load February data	