# Basic Self-Audit Template

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| **Law/Regulation (Title and/or Citation):** | | | | | |
| **What law/reg/rule should we be in compliance with?** | **Are we in compliance, Y/N/P/NA?[[1]](#footnote-2)** | ***If yes or partial*: What evidence can we provide that we are in compliance?**  ***If no or partial*: What do we need to change and how? (Key Actions)** | **Key Actions:**  **Responsible Party** | **Key Actions:**  **Due Date** | **Notes** |
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| Etc etc etc |  |  |  |  |  |

1. Yes, No, Partial, Not Applicable. [↑](#footnote-ref-2)