ADDENDUM NUMBER 1

DATED JANUARY 13, 2023
TO
SPECIFICATIONS TO REQUEST FOR BIDS #23084
FOR
WEBSITE DEVELOPMENT SERVICES

The above entitled specifications are hereby modified as follows and except as set forth herein otherwise remain unchanged and in full force and effect.

Questions and Answers

1. **Question:** Confirm if you are open for proposal from India based Agency
    Answer: No, we are only interested in using US-based personnel for our needs.

2. **Question:** Can you provide examples of recent web projects across the university in the last year?
    Answer: See this webpage for a list of completed projects over the past years: https://digitalservice.missouri.edu/accomplishments

3. **Question:** Are any of the CMS (Drupal or Wordpress) instances centrally managed or are they independent/separate distributions?
    Answer: UM staff centrally manage the CMS configurations (versions, approved plugins/modules, supporting technology like PHP, Drush, WPCLI, etc.). We also provide a design system and default Mizzou base theme for WordPress and Drupal which we require to be used for most websites, however there are some that do not require our themes.

4. **Question:** Is RFP 23084 in any way related to RFP 17-4005-HR-C and/or the "Approved Web Vendors" program as described at https://digitalservice.missouri.edu/preferred-web-vendors ?
    Answer: 17 4005 HR C is in the last year of the contract. This RFP will replace it.

5. **Question:** Are vendors responsible for hosting, or does the University have separate established hosting partnerships?
    Answer: The University has a contract for hosting Drupal and WordPress on Platform.sh and require strategically important website to be hosted there (schools, colleges and certain business units). Other, non-strategically important websites will be evaluated on a case-by-case basis for suitability for hosting on our provider.

6. **Question:** Who supports the current sites? UM staff? Incumbent vendors?
   Answer: UM Staff for all sites using our hosting and incumbent vendors for others.

7. **Question:** Will vendors be performing basic maintenance, or working on new projects only?
   Answer: All work will be at the discretion of the University based on the various needs.

8. **Question:** Are the positions onsite or remote?
   Answer: This RFP is not for the purpose of staff augmentation. Staff utilized to provide web development will be wherever the successful respondent has them.

9. **Question:** Is the University looking to replatform your current CMS (Drupal & WordPress) or are you looking for a vendor that can manage your current CMS and content?
   Answer: no

10. **Question:** Will the vendor be required to create and edit content to be published on new and current University website(s)?
    Answer: We have had instances where our customers need this type of service.

11. **Question:** Timber is a plugin that allows WordPress to render files written with Twig, a PHP template engine. Is the University's decision to use these technologies final or can a vendor provide alternate solutions?
    Answer: The university web development team (Digital Service) evaluates technology needs and updates standards periodically. We will let success respondents know when we update standards. The technologies we choose are based upon business need, support, and the ability to maintain website efficiently using our processes, tools and staff skills.

12. **Question:** Does the University have a list of third party integrations that a vendor will need to integrate into the CMS to provide or receive website data? (such as CRM, LMS, an events calendar, etc.)
    Answer: Most of our existing integration requirements are listed here: https://digitalservice.missouri.edu/website-standards

13. **Question:** Is the University open to improving the student and faculty search experience with a software that can integrate with both Drupal & WordPress?
    Answer: Not as an outcome of this RFP.

14. **Question:** What is the total budget for this project?
    Answer: This information will not be shared.

15. **Question:** Is there any particular format of response? Please elaborate on Volume I and also line "Response to Information for Respondents and General Conditions". What exactly are you looking for?

Answer: Section 5. Instructions for Proposal Responses outlines the expectations. For the referenced item, a simple statement is fine. If you have exceptions, those need clarify documented.

THE CURATORS OF THE UNIVERSITY OF MISSOURI SYSTEM

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