



MISSOURI

ADDENDUM NUMBER 1
JULY 20, 2022
TO
SPECIFICATIONS TO REQUEST FOR PROPOSALS #2240
FOR A
HOSTED EVENT MANAGEMENT SYSTEM
DATED JULY 1, 2022

The above-entitled specifications are hereby modified as follows and except as set forth herein otherwise remain unchanged and in full force and effect.

RETURN DATE EXTENSION

The due date for return of proposals is hereby extended from July 26, 2022 at 2:00 p.m. CST to Friday, July 29, 2022 at 2:00 p.m. CST.

CLARIFICATION QUESTIONS

- 1. Are you able to provide additional information regarding the scope of the events mentioned in the RFP? For example, page 14 indicates there are hundreds of events ranging in size. Can you provide an estimate of the registration attendance for the large events vs. the smaller events?*

Response: MU will have a wide variety of events ranging from small watch parties and gatherings to large multi-day events with the potential for sub events under them. Most events will be free, but others will be fee based and need a separate(second) merchant ID to handle sponsorships. Small events may be 10-15 people, large multi-day event like homecoming may have attendees in the thousands. MU is wanting to scale up to a common platform to easily share with departments and volunteers to allow us to track alumni engagement.

- 2. Does the scope of the hosted events include virtual event hosting with sponsored/special breakout rooms and/or recruitments for departments or event sponsors?*

Response: Virtual events are handled through a different platform and are not within the scope of this RFP.

THE CURATORS OF THE
UNIVERSITY OF MISSOURI

Heather Reed

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